

TEMA WEST MUNICIPAL ASSEMBLY



ANNUAL ACTION PLAN 2026

OF THE MEDIUM TERM DEVELOPMENT PLAN 2026-2029

October, 2025

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ACRONYMS

AC	Area Council
AIDS	Acquired Immune Deficiency Syndrome
AM	Assembly Member
APR	Annual Progress Report
CSF	Capacity Support Fund
DA	District Assembly
DACF	District Assembly Common Fund
GETFUND	Ghana Education Trust Fund
GHS	Ghana Health Service
GSGDA	Ghana Shared Growth and Development Agenda
HIV	Human Immune Deficiency Virus
IGF	Internally Generated Funds
JHS	Junior High School
M and E	Monitoring and Evaluation
MTDP	Medium Term Development Plan
NDPC	National Development Planning Commission
NGO	Non-Governmental Organization
NRD	No Reliable Data
NYEP	National Youth Employment Programme
RCC	Regional Coordinating Council
RPCU	Regional Planning and Coordinating Unit
SHS	Senior High School

CHAPTER ONE

ANNUAL ACTION PLAN FOR 2026

1.1 INTRODUCTION

The Annual Action Plan is prepared from the Medium Term Development Plan and indicates the programmes or projects to be implemented as well as the cost for executing those activities within a year. It informs the preparation of the District budget and expected to serve as guide funds disbursement on development projects.

As a Short-Term Plan, it enhances the achievement of projects with short gestation period. Since most District budgets are prepared annually it is imperative to annualize the Medium-Term and Perspective Plans in order to determine the cost of programmes and projects in a year.

The 2026 Annual Action Plan is the first development plan of the Four-Year Plan 2026- 2029 of the Tema West Municipal Assembly. The plan seeks to achieve all uncompleted projects and programmes roll over from 2025 and projects identified for implementation within the first year of the Medium Term Development Plan **‘Resetting the Ghana Agenda- Creating Jobs, Ensuring Accountability and Promoting Shared Prosperity’**. The Annual Plan also includes Projects and programmes whose implementation would facilitate the accomplishment of consequent projects in the coming years of the Four-Year Development Plan. In addition, some projects or programmes runs through the Four-Year Plan, thus, the 2026 Action Plan captures those projects and programmes. The Annual Plan is further divided into quarters to enhance implementation reporting, monitoring and evaluation.

1.2 OBJECTIVE OF THE ANNUAL ACTION PLAN

The 2026 Action Plan seeks to achieve the aims of the Municipality by ensuring a successful implementation of projects and programmes for that development year and consequently the district goal in the Medium-Term Development Plan 2026-2029. The sub-objectives are as follows:

- Identify activities under the respective projects or programmes as well as the institutions or agencies responsible for their implementation.
- Determine the total cost of the plan and the sources of fund.
- Determine the time frame or phases of the action plan.

1.3 RATIONALE

Ghana, under the Local Government Act, 2016, Act 936, has devolved power to District Assemblies for effective and efficient service delivery for local development. Thus, Metropolitan Municipal District Assemblies (MMDAs) are given the mandate to plan, monitor, provide basic infrastructure, support productive activities, and act as the overall development agent of the district. Hence, Tema West Municipal Assembly (TWMA) prepared the Municipal Annual Action Plan based on the 2026-2029 Medium Term Development Plan (MTDP) as the fundamental instrument for development in the context of the National Medium Term Development Framework (NMTDPF) - **Resetting the Ghana Agenda- Creating Jobs, Ensuring Accountability and Promoting Shared Prosperity** - document under the following thematic goals:

1. Build a prosperous country
2. Create opportunities for all
3. Safeguard the natural environment and ensure a resilient built environment
4. Maintain a stable, united and safe society
5. Improve delivery of development outcomes at all levels

The 2026 Action Plan is therefore a prerequisite guide for development action as to what, where, when, a project or programme should be accomplished and by who. The underlying factor for the preparation of the action plan includes:

- The need to plan for projects and programmes based on on-going work in the district
- Uncompleted projects rolled over to 2026
- Plan for projects or programmes whose implementation facilitates the realization of the objective of the Medium Term Development Plan
- Identifying projects with short duration or gestation period
- Match developmental physical and non-physical project with annual budget.
- Prepare plans to meet and satisfy urgent needs of the local people.

1.4 POLICY OBJECTIVES

- Ensure improved fiscal performance and sustainability
- Improve business financing
- Support entrepreneurs and SME development
- Improve production efficiency and yield
- Promote agriculture as a viable business among the youth
- Diversify and expand the tourism industry for economic development
- Develop competitive creative arts industry
- Enhance inclusive and equitable access to, and participation in quality education at all levels
- Strengthen school management system
- Ensure affordable, equitable, easily accessible and Universal Health Coverage (UHC)
- Eradicate poverty in all its forms and dimensions
- Ensure effective child protection and family welfare system
- Promote full participation of PWDs in social and economic development
- Reduce environmental pollution
- Promote proactive planning for disaster prevention and mitigation

- Improve efficiency and effectiveness of road transport infrastructure and services
- Improve quality of life in slums, Zongos and inner cities
- Strengthen fiscal decentralization
- Promote the fight against corruption and economic crimes

1.5 KEY DEVELOPMENT PROBLEMS /ISSUES/GAPS

- Poor state of market infrastructure
- High interest rate affecting the development of small to medium scale businesses.
- Sanitation Challenges
- Low academic performance
- Limited employment opportunities for the youth
- Development control challenges
- Rapid increase in Slums
- The challenge of dynamite and light fishing
- Inadequate land for Urban Agriculture.
- Youth delinquencies and its attendant problems; gambling, smoking, drug abuse, prostitution, teenage pregnancies

1.6 VISION, MISSION AND CORE FUNCTION

Vision

The Assembly envisions “To be a model of Decentralization and Economically effective Municipality in providing sustainable client oriented services to its people”.

Mission

“The Tema West Municipal Assembly exist to provide socio-economic and spatial development through the innovative mobilization and utilization of quality human and material resources to improve the living conditions of its people”.

Core Function

The Assembly was established with Legislative Instrument (LI) 2317. The Municipal Assembly is required to perform all the functions conferred on District Assemblies by the Local Governance Act (2016), Act 936.

- The core functions of the Assembly are outline below
- Exercise political powers and administrative authority in the Municipality, provide guidance, give direction to, and supervise other administrative authorities in the Municipality.
- Responsible for the overall development of the Municipality and shall ensure the preparation and
- Submission of development plan and budget through RCC for approval by NDPC.
- The day-to-day administration of the Municipality.
- Implementation of Government policies and programmes.
- Mobilization of material and human resources for the development of the Municipality.
- Management of the allocation of District Assemblies Common Fund and other grants.
- Passing and enforcement of bye-laws to regulate public behaviour.
- Preparation and approval of development plans to regulate/control physical development.
- Ensuring peace and security in the Municipality.
- Supervision of sub-structures of the Assembly.
- Investing in income-generating activities.
- Assuming responsibility for the overall development of the Municipality.
- To facilitate the promotion of tourism in the Metropolis in co-operation with other concerned stakeholders
- To render relief services in the form of supply of material during natural disasters

CHAPTER TWO

GOAL, OBJECTIVE AND STRATEGY

GOAL, OBJECTIVE AND STRATEGY

2.1 INTRODUCTION

The 2026 Annual Action Plan for Tema West Municipal Assembly was prepared based on identified key priorities derived from development problem and situational analysis gap in the Medium Term Development Plan. These priorities captured under the Agenda for Jobs, determine the development focus for the district which reflects the need and aspiration of the people within the municipality.

The district goal, objectives and strategies which were obtained from the guidelines contained in the 2026-2029 National Development Policy Framework alongside the municipal's own vision and aspiration after a series of stakeholder meetings based on the development focus of the district and in line with the nation goal of creating prosperity and equal opportunity for all within a decentralized democratic environment. Although the district goal and objectives are long-term, they apply to the annual plans since the realization of the annual action plan led to the achievement of the perspective plan.

2.2 Municipal Development Goals and Objectives

The goals set after interaction with beneficiary stakeholders of the plan (the community, Municipal Administration, various government departments/agencies, NGOs, traditional authorities, etc.). the municipal medium-term goals are as follows;

- Build a Prosperous Local Economy
- Opportunity for all
- Safeguard the natural environment and ensure a resilient built environment
- Maintain a Stable, United and Safe Community

- Mainstream emergency planning and preparedness into District's development planning agenda to respond to potential threats
- Improve delivery of development outcomes within the District

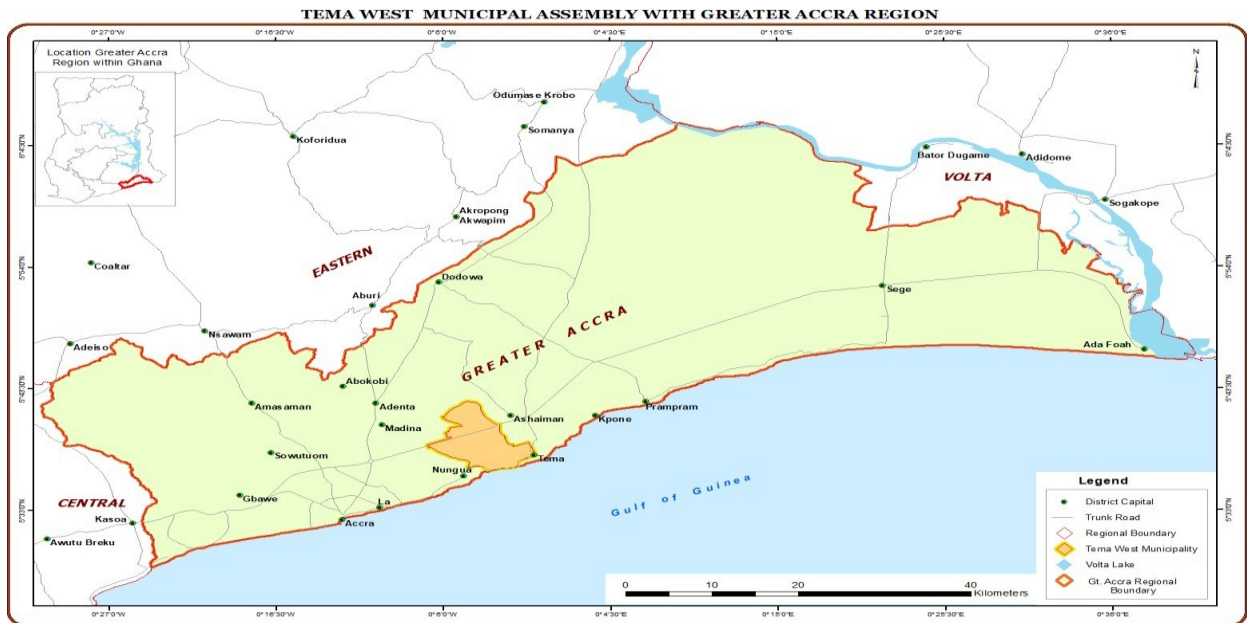
Ultimately, the overarching goal is to promote socio-economic development and improve the standard of living of the people in the municipality without compromising the environment.

2.3 MUNICIPAL LOCATION

The Tema West Municipal Assembly (TWMA) is situated in the South Eastern and diagonally located between Latitudes 5°42'00' N and Longitudes 0°00'30' W and Latitudes 5°36'20' S and Longitudes 0°7'10' W. It shares boundaries with Krowor Municipality to the West, Adentan to the North –West, Kpone to the North, Ashaiman Municipality to the North - East, and the Tema to the East, with the Gulf of Guinea sharing the south-eastern boundaries.

Community 2 is the Municipal capital of the Tema West Municipal Assembly and is located at the south western part of the Municipality, and lies close to the coast. Figure 1 shows Tema West Municipal Assembly in Regional context.

Figure 2.1 TWMA in Regional Context



Source: CERSGIS, 2018

CHAPTER THREE

3.1 IMPLEMENTATION OF ANNUAL PLAN LINKED TO PROGRAMME BASED BUDGET

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
Objective 1.1: To improve production efficiency and yield														
Programme 1: Implement Government Flagship Policies on Agricultural														
1.	Organize 1 Research-Extension Linkage Committee (RELC) meeting for 200 Participants by December, 2026	TWMA							10,000.00		X		Agric Dept	Central Admin, RAD
2.	Undertake Supervision and monitoring of Zonal operational areas and participation in agricultural related activities by 16 MAOs & 4 MDA by end of 2026	TWMA							15,200.00		X		Agric Dept	Central Admin,
3.	Conduct 52 weekly market survey on selected agricultural commodities by end of 2026								3,600.00		X		Agric Dept	Central Admin,
4.	Organize Farmers Day celebration								150,000.00		X		Agric Dept.	Central Admin,
5.	Conduct 2 Technical Review Meetings	TWMA							4,000.00		X		Agric Dept	Central Admin,
Objective 1.2: Increase Private Sector investment in Agriculture														
Programme 1: Sustainable food practices for improved health and economic empowerment														
6.	Undertake home and farm visits to deliver existing technologies to farmers, FBOs and other clients by December, 2026										X			
7.	Conduct 8 crop demonstrations on Good Agriculture Practices and improved technologies	TWMA						5,000.00	5,000.00		X		Agric Dept	Central Admin,

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
8.	Sensitize 40 farmers on climate smart agriculture	TWMA						3,000.00			X		Agric Dept	Central Admin,
9.	Train 40 farmers on techniques to reduce post-harvest losses by the end of the plan period December, 2026 – 2029)	TWMA						3,500.00			X		Agric Dept	Central Admin,
10.	Organize zonal demonstrations on utilization of local foods to reduce malnutrition (Balance diet) and value addition	TWMA						7,000.00			X		Agric Dept	Central Admin,
11.	Train 25 women on Food Safety and guidelines	TWMA						2,000.00			X		Agric Dept	Central Admin,
Objective 1.3: To increase small livestock productivity through promotion of good husbandry practices and provision of veterinary services														
Programme 2: Improve extension delivery in the Municipality														
12.	Conduct training on Livestock Diseases and Biosecurity measures for 35 farmers by end of 2026	TWMA						4,000.00			X		Agric Dept	Central Admin,
13.	Conduct Anti-rabies Campaign	TWMA						10,000.00			X		Agric Dept	Central Admin,
Objective 1.4: To increase the generation of IGF														
Programme 2: Promote Tourism and Improve IGF collection														
14.	Promote tourism devt. through awareness creation and follow up programmes	TWMA						12,000.00			X		Dept. of Tourism & Culture	Central Admin
15.	Promote traditional festival and Culture development	TWMA						40,000.00			X		Dept. of Tourism & Culture	Central Admin
16.	Undertake tax education for citizens	TWMA						20,000.00			X		Finance Dept.	Central Admin.
17.	Update Revenue Database	TWMA						400,000.00				X	Finance Dept.	Central Admin.
Objective 2.1: Safeguard the Natural Environment and Ensure Resilient Built Environment														

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department		
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating	
Programme 1: Environmental Health and Sanitation Services															
18.	Enhance Access to Improved and Sustainable Environmental Sanitation Services	Municipal Wide						100,000.00	120,000.00			X		Environmen tal Health Unit	Central Admin
19.	Reduce Environmental Pollution (Air and Noise Pollution)	Municipal Wide						30,000.00	48,000.00			X		Environmen tal Health Unit	Central Admin
20.	Health and Hygiene Promotion Activities (Fumigation, Cholera Prevention and Good Hygiene Practices)	Municipal Wide						350,000.00	72,000.00			X		Environmen tal Health Unit	Health, Central Admin
21.	Replacement and repair of collapsed sewers and construction of damaged manholes	Municipal Wide						200,000.00	720,000.00			X		Environmen tal Health Unit	Central Admin
22.	Facilitate efficient management of solid waste (SIP, source segregation) and liquid waste in the Municipality	Municipal Wide						600,000.00	72,000.00			X		Environmen tal Health Unit	Central Admin
23.	Undertake municipal-wide refuse evacuation (to mitigate climate change effects)	Municipal Wide						200,000.00	1,480,000.00			X		Environmen tal Health Unit	Agric, Central Admin
24.	Tree Planting	Municipal Wide						20,000.00	48,000.00			X		Environmen tal Health Unit	Agric, Central Admin
25.	Desilting 5km Secondary drains	Municipal Wide						400,000.00	600,000.00			X		Environmen tal Health Unit	Central Admin
26.	Observation of National Sanitation Day (Clean up Exercises)	Municipal Wide						50,000.00	216,000.00			X		Environmen tal Health Unit	Central Admin

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department		
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating	
27.	Social Protection (Pauper Burial)	Municipal Wide						15,000.00	14,000.00			X		Environmen tal Health Unit	Central Admin
28.	Reduce Environmental Pollution (Air and Noise Pollution)	Municipal Wide						10,000.00	18,000.00			X		Environmen tal Health Unit	Central Admin
Objective 2.2: To develop equitable education for all															
Programme 1: Teacher Professional Development and Capacity Building															
29.	In-Service Training and Teacher Professional Development (National CPD) for teachers at circuit levels, Capacity building for all newly appointed Head Teachers,	Municipal Wide					15,000.00	83,000.00				X		GES, Tema West	Central Admin
30.	Capacity Building for Supervisors (National CPD for School Supervisor, Regional and National Workshops,	Municipal wide						6,000.00				X		GES, Tema West	Central Admin
Objective 2.3: To develop equitable education for all															
Programme 1: Education, Youth & Sports and Library Services															
31.	Improving learning outcomes via Quiz competition among schools, Support for BECE candidates, and Preparation of Learning materials,	Municipal wide							50,000.00			X		GES, Tema West	Central Admin
32.	Improving Accessibility to education through PTA Meetings, My First Day at School programme	Municipal wide							20,000.00			X		GES, Tema West	Central Admin
Objective 2.4: To promote and protect the rights and welfare of vulnerable and marginalized groups, including children, persons with disabilities, and the aged, through comprehensive social protection interventions.															

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department		
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating	
Programme 1: Integrated Social Protection and Community Empowerment															
33.	Child rights promotion and protection	Municipal wide							12,000.00			X		SWCD	DOVVSU, NGOs
34.	Registration, Monitoring and supervision of early childhood development centres	Municipal wide					15500.00					X		SWCD	Assembly Members, Opinion Leaders
35.	Alternative Care for children in need of care and Protection:	Municipal wide							23000.00			X		SWCD	GPS, RHCs, NGOs, Mun. Health Dir.
36.	Receiving, Processing, Shelter / tracing / re-unification/ re-integration of missing / abandoned/ abused /Street children	Municipal wide						10,000.00	15,000.00			X		SWCD	GPS, NGOs, Mun. Health Dir. Assemblyman, RHCs
37.	Arbitration/ mediation in family disputes relating to child welfare, maintenance, custody, abuse, Family welfare etc.	Municipal wide							15,000.00			X		SWCD	GPS, NGOs, Mun. Health Dir. Assemblyman
38.	Investigations, Preparation of Social Enquiry Reports (SER).	Municipal wide							25,000.00			X		SWCD	GPS, NGOs, Mun. Health Dir. Assemblyman
39.	Home visits / follow-ups on mediated cases	Municipal wide							12,000.00			X		SWCD	Central Admin.
40.	Training for staff on Case Management							2500.00	4500.00			X		SWCD	GPS, NGOs, Mun. Health Dir. Assemblyman
41.	School Outreach Programmes: socialization and education on health, hygiene, rights and responsibilities, and social issues	Municipal wide							5000.00			X		SWCD	Mun. Education Dir., NGOs, Mun. Health Dir.
42.	Conduct quarterly mentorship sessions and vocational skills training in sanitizer and liquid	Municipal wide					12000.00					X		SWCD	BAC, Opinion Leaders, Mun. Health Dir.

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
	soap making for fifteen (15) pregnant adolescents and ten (10) out of school adolescents at the adolescent center (Tema polyclinic)													
43.	Education on Adoption and fostering processes.	Municipal wide						12000.00		X		SWCD	MOGCSP, RCC, Regional Adoption Agency	
44.	Recruiting /Training foster parents (at least 10 foster parents annually)	Municipal wide							10,000	X		SWCD	MOGCSP, Police, Community Leaders/Members, NGOs/CBOs	
45.	Commemoration of world day against child labour: School sensitization campaign and community durbar	Municipal wide						22000.00		X		SWCD	Mun. Education Dir, Opinion Leaders, NGOs, Community Members,	
46.	Registration, Monitoring and supervision of NGOs / community-based organizations.	Municipal wide					8500.00			X		SWCD	Assembly Members, Disability Groups, Mun. Health Directorate,	
47.	Protection / Assistance to the Aged, vagrants, and vulnerable adults.	Municipal wide						22920.00		X		SWCD	Assembly Members, Opinion Leaders FBOs, NGOs Mun. Health Directorate	
48.	Protection for missing / abandoned persons with mental health challenges	Municipal wide						21715.00		X		SWCD	Assembly Members, Opinion Leaders FBOs, NGOs Mun. Health Directorate	
49.	Commemoration of International day for older persons: Health screening,	Municipal wide						22748.00		X		SWCD	Assembly Members, Faith-Based	

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
	advocacy on protecting older persons from neglect and abuse, and community durbar												Organisations, NGOs, Mun. Health Directorate	
50.	Adult education and literacy programmes.	Municipal wide						20000.00		X		SWCD	Assembly Members, Faith-Based Organisations, NGOs, Mun. Education Directorate	
51.	Protection / Assistance to the Aged, vagrants, and vulnerable adults.	Municipal wide						22920.00		X		SWCD	Assembly Members, Opinion Leaders FBOs, NGOs GPS	
52.	Protection for missing / abandoned persons with mental health challenges	Municipal wide						21715.00		X		SWCD	Assembly Members, Opinion Leaders FBOs, NGOs GPS	
53.	Sensitization on health, hygiene, and other social issues	Municipal wide						20000.00		X		SWCD	Mun. Health Directorate,	
54.	Socio-economic development through income generating activities and skills trainings	Municipal wide						25000.00		X		SWCD	BAC, NBSSI, Mun. Agric Dept., Assembly Members, Opinion Leaders, NGOs/CSOs	
55.	Livelihood Empowerment Against Poverty (LEAP) Programme:	Municipal wide					20,00.00	100,000.00		X		SWCD	MOGCSP, LMS	
56.	Mobilization of beneficiaries and supervision of the Disbursement of cash grants.	Municipal wide					5236.00			X		SWCD	Assembly Members, Opinion Leaders	
57.	Monitoring household progress, identifying	Municipal wide						6000.00		X		SWCD	Assembly Members, Opinion	

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
	adolescents in households, and evaluating programme impact.												Leaders /Traditional Authorities, Community Members,	
58.	Commemoration of Global Handwashing Day	Municipal wide						15000.00		X		SWCD	Mun. Health Directorate, Env. Health Dept., Education Directorate, NGOs, Local Media,	
59.	Registration for Persons with Disabilities (PWDs) and update of database Vetting and shortlisting of proposed beneficiaries of three percent (3%) common fund. Monitoring of persons with disabilities (prior to and after disbursement)	Municipal wide	X	X	X	X		3000.00		X		SWCD	Central Admin. Disability Groups, Assembly Members	
60.	Clinical workshop for children with disabilities and their parents / caregivers	Municipal wide						12000.00		X		SWCD	Central Admin. Mun. Health Dir.	
61.	Commemoration of International day for the girl child: School sensitization campaign and community durbar	Municipal wide						14748.00		X		SWCD	DFMC, Assembly Members	
62.	Equip persons with disabilities with skills for income generation: train fifty persons with disabilities in vocations of their interest by June, 2026	Municipal wide						10,000.00		X		SWCD	Central Admin.	

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
63.	Community-Based Rehabilitation of PWDs	Municipal wide						10,000.00			X		SWCD	Central Admin.
64.	Staff Capacity Building and Digitalisation	Municipal wide						5000.00			X		SWCD	Central Admin.
Programme 2: Gender equality programmes														
65.	Commemoration of International Women's Day: Sensitization on Domestic violence and Gender-based violence, skills training and empowerment	Municipal wide							20,000.00		X		DSWD	Opinion Leaders, NGOs, Community Members, Mun. Health, Police Directorate, Mun. Education Dir.
Objective 2.5: Ensure sustainable, affordable, equitable, easily accessible health care services														
Programme 1: Public Health Services and Management														
66.	Provide IE&C on maternal Health, FP and other Reproduction & Child health programs at radio stations, OPDs in all public health facilities and outreaches	Municipal Wide						10,000	20,000.00		X		Health Directorate	Central Admin.
67.	Support Immunization Services	Municipal Wide					20,000				X		Health Directorate	Central Admin.
68.	Conduct home visit to pregnant women & postnatal mothers	Municipal Wide					8,500	8,000			X		Health Directorate	Central Admin.
69.	Organize programs on Mental health	Municipal Wide						15,000			X		Health Directorate	Central Admin.
70.	Organize programs on Mental health	Municipal Wide					25,800				X		Health Directorate	Central Admin.
Objective 2.6: To reduce the rate of COVID-19 infections through awareness creation														
Programme: Clinical Services (welfare clinics and mental health services)														
71.	Sensitization programme on COVID-19, cholera, yellow fever and Ebola, etc.	Municipal Wide					45,000				X		Health Directorate	Central Admin.
Objective 2.7: Enhance efficiency in health management systems														
Programme: Clinical Services (welfare clinics and mental health services)														

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
72.	Training of CHOs in key CHPS activities and other CHPS implementation activities	Municipal Wide						50,000			X		Health Directorate	Central Admin.
Objective 3.1: Ensure sustainable development and management of transport in the Municipality														
Programme 1: Urban transport services management														
73.	Fleet and Transport Management	TWMA							200,000.00				Transport Unit	Central Administration
74.	Procurement of two Vehicles	TWMA							15,000,000.00		X		Transport Unit	Central Administration
Objective 2.8: Intensify prevention and ensure the reduction of new HIV/AIDS infections especially among the vulnerable groups														
Programme 1: Clinical Services (welfare clinics and mental health services)														
75.	Undertake Edu. prog on HIV/AIDs, STIs & TB and make available Anti-Retroviral Medicines for PMTCT and all Facilities in the Municipality in line with the new HIV/AIDS treatment Policy	Municipal Wide						10,000.00	10,000.00		X		Health Directorate	Central Admin.
Objective: Improve Efficiency and Effectiveness of Road Transport Infrastructure and Service														
Programme: Public Works, Rural Housing and Water Management														
76.	Grading/Reshaping/Surfacing and spot improvement	Municipal Wide					2,024,000	450,000	2,500,000.00			X	DUR	Central Admin.
77.	Construction of Speed Humps on selected Roads within the Municipality	Municipal Wide						282,000	500,000.00		X		DUR	Central Admin.
78.	Re-gravelling of selected roads within the Municipality	Municipal Wide						240,000	5,000,000.00		X		DUR	Central Admin.
79.	Road line markings at selected zebra crossings	Municipal Wide						178,000	300,000.00		X		DUR	Central Admin.
80.	Pothole patching Works on selected roads	Municipal Wide							500,000.00		X		DUR	Central Admin.
Objectives 3.2: Address Recurrent Devastating Floods														
Programme 1: Infrastructure delivery and management														

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
81.	Construction of culvert at selected locations	Municipal Wide						620,000				X	DUR	Central Admin.
82.	Minor drain repairs and emergency desilting at selected locations	Municipal Wide						250,000			X		DUR	Central Admin.
83.	Dredging of storm drains in the Municipality	Municipal Wide						550,000	10,000.000		X		DUR	Central Admin.
Objective 3.3: Promote Sustainable and Resilient Urban Development														
Programme 1: Promote Resilient urban Development														
84.	Procure, Repair and maintenance of streetlights within the Municipality	Municipal Wide					400,000				X		Works Dept.	Central Admin.
85.	Removal of temporary structures from unauthorized locations	Municipal Wide							1,408,669.20			X	Works Dept.	Central Admin.
86.	Prepare and Approve Spatial Plans	Municipal Wide						3,000	18,000			X	PPD	Central Admin.
87.	Organize Technical Sub-Committee Meetings	Municipal Wide					80,000				X		PPD	Central Admin.
88.	Organize Spatial Planning Committee Meetings	TWMA						60,000			X		PPD	Central Admin.
89.	Control Haphazard Development and manage Public Spaces and Reservations	TWMA						60,000			X		PPD	Central Admin.
90.	Landscape Open Reservations include Tree Planting	TWMA						30,000			X		PPD	Central Admin.
Objective: To develop equitable education for all														
Programme: Infrastructure delivery and management														
91.	Completion of 2-Storey Boys Dormitory at Comm. 14	Sakumono						563,406.40				X	Works Dept.	Central Admin.
92.	Renovation of selected Basic School in the Municipality	Wolie Adjei Kojo Com 2						2,000,000	1,500,000		X		Works Dept.	Central Admin.

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
		Baatsona Klagon Lashibi												
93.	Construction of school fence wall in selected schools	Comm. 2 Com 5 Adjei Kojo Lashibi Wolie Baatsona Com 5 Sakumono						3,000,000				X	Works Dept.	Private Investors, Central Admin.
94.	Supply School furniture for Basic schools in the municipality	TWMA					200,000	280,000			X		Works Dept.	Central Admin.
95.	Construction of 2-storey 12-Unit classroom block in selected basic schools	Comm. 2 Com 5 Adjei Kojo Lashibi Wolie Baatsona Com 5					943,787.18	5,000,000	1,000,000			X	Works Dept.	Central Admin.
Objective: Ensure sustainable, affordable, equitable, easily accessible health care services														
Programme: Infrastructure delivery and management														
96.	Construction of Clinic at Adjei Kojo	Adjei Kojo						1943787.18				X	Works Dept.	Central Admin.
97.	Renovation/ furnishing of Klagon Clinic	Klagon						150,000.00			X		Works Dept.	Central Admin.
98.	Support operation and maintenance activities in the Municipality	TWMA					60,000						Works Dept.	Central Admin
Objective: Increase private sector Investment														
Programme: Infrastructure delivery and management														
99.	Renovation and Construction of some selected Markets	Comm 2 Texpo Com 5						4,000,000	3,500,000		X		Works Dept.	Central Admin.

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
		Wolie Klagon Adjei Kojo												
Objective: Address recurrent devastating floods and Disasters														
Programme: Environmental Management														
100.	Support Disaster prevention activities	Municipal Wide						16,940	36,300	121,000	X		NADMO	Central Admin.
101.	Education, Training, Data Gathering & Emergency Response	Municipal Wide						9,680	4,840	84,700	X		NADMO	Central Admin.
102.	Tree Planting, Equipping Staff & Simulation Exercise	Municipal Wide						6,050	36,300	4,840	X		NADMO	Central Admin.
103.	Training of DVGs, Beach Training, Monitoring and Evaluation							4,840	36,300	36,300	X		NADMO	Central Admin.
Objective: Improve Popular Participation at the district level														
Programme: Infrastructure delivery and management														
104.	Completion of 1No. 3-Storey Office Administration Block for Tema West Municipal Assembly	Baatsona (TEXPO)						3,909,018.92				X	Works Dept.	Central Admin.
105.	Construction of Zonal office Block for Tema West onal Council	Adjei Kojo							1,500,000		X		Works Dept.	Central Admin.
Objective: Deepen Local Governance and Decentralization and improve Popular Participation at the district level														
Programme: Management and Administration														
106.	Prepare 2023 Fee Fixing Resolution, Mid-year Review of Action Plan and Budget	TWMA						40,000			X		Central Admin	Central Admin
107.	Hold quarterly Budget Committee meetings & quarterly MPCU meetings	TWMA						40,000			X		Central Admin	Central Admin

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department		
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating	
108.	Review 2022 to 2026 MTDP and prepare Annual Action Plans (2022)	TWMA						100,000				X		Central Admin	Central Admin
109.	Prepare the National Anti-Corruption action plan (NACAP)	TWMA						350,000				X		Central Admin	Central Admin
110.	Procurement of stationary, office Equipment and furniture for Tema West Municipal Assembly	TWMA										X		Central Admin	Central Admin
111.	Support all national celebrations	TWMA							165,654					Central Admin	Central Admin
112.	Organize all mandatory & statutory meetings in the Assembly	TWMA							50,000					Central Admin	Central Admin
113.	Undertake auditing activities	TWMA							40,000					Central Admin	Central Admin
114.	Support the activities of Births and Deaths Registry in the Municipality	Municipal wide							142,823.19			X		Births & Deaths	Central Admin
Programme: Monitoring and Evaluation															
115.	Conduct Quarterly routing monitoring and evaluation exercises within the municipal	Municipal wide						250,000				X		Central Admin	Central Admin
Programme: Civic Education															
116.	Conduct Civic Education Programs	TWMA					10,000		40,000					NCCE	Central Admin
Objective: Capacity Building															
Programme: Human Resource and General Administration															
117.	Staff Durbar	TWMA							20,000			X		HR Dept.	Central Admin
118.	Compensation and training for Staff and Assembly members (Internal and External) End of year staff motivation	TWMA						70,000	2,000,000					HR Dept.	Central Admin

S/N	Project	Location	Timeframe				Cost				Status		Implementing institution/ Department	
			Q1	Q2	Q3	Q4	GoG GHs	DACF GHs	IGF GHs	Others GHs	New	On-going	Lead	Collabo rating
	Best Worker Award													
	TOTAL COST					3,873,32 3.18	26,803,970 .50	26,641,704 .39	256,84 0.00					

CHAPTER FOUR

MONITORING AND EVALUATION

4.1 INTRODUCTION

Monitoring and evaluation intend to ensure that the implementation process conforms to identifiable indicators and the expected target are achieved.

4.2 MONITORING

Monitoring seeks to ensure that at each stage of the implementation process the set targets are achieved. It also helps in identifying deviations and causes of such deviation.

At the municipal level, monitoring and evaluation of development programmes and project is the sole responsibility of the Municipal Planning and Co-ordinating Unit (MPCU), which is the technical secretariat of the Municipal Assembly. The Units/Departments submit monitoring and evaluation reports on all project to the Assembly for consideration

The MPCU starts monitoring as soon as the actual implementation of project begins. The Unit therefore, particularly, look for the following in the process of monitoring:

- Whether the progress of the project is on schedule
- Whether the quality/effectiveness of action is done as prescribed in the MTDP, and
- Whether input/resources arrived at the appropriate time and in the right quantities.

4.3 EVALUATION

Most evaluation at the municipal level is usually ex-post facto and often conducted to ascertain whether the resources provided are producing the expected output and benefit and whether these benefits reach the target population

For reliable results, the MPCU would conduct ex-post facto evaluation at end of the action plan period. It is assumed that one year is a period long enough for the impact of the project on the beneficiaries to be evident.

4.4 CONCLUSION

The 2026 Annual Action plan has captured all the necessary projects and programmes for the first development year of the district Four-Year Development Plan that would lead to the attainment of the district goal and objectives. It also shows how funds would be mobilized to accomplish those projects and programmes by linking annual budget with the programme of action.

It is expected that the successful implementation of the Action Plan would lead to the realization of the district goal of creating prosperity and equal opportunity for all in order to create wealth for the people in the Municipality.